

## GST COMPLIANCES



Goods and Service Tax (GST) dubbed as the biggest tax reform since independence has finally been rolled out on July 1, 2017. After undertaking un-depth GST impact analysis over the months, businesses are now gearing up to be compliant with the new law. The next big thing is to file monthly GST Returns and undertake transition compliances.

The Government is leaving no stone unturned to handhold the industry in this phase. As a stepping stone, the Government has already relaxed in filing invoice level Returns for the first two months of its rolling out.

### Relaxation in filing Returns for July and August 2017

The Government has held that, for the first two months of GST implementation, tax would be payable based on a simple Return in Form GSTR-3B containing summary of outward and inward supplies to be submitted before the 20th of the succeeding month. Format of GSTR-3B is expected to be released soon.

Further, invoice-wise details for July and August 2017 in GSTR – 1 is required to be filed as per the timelines given below:

Month	GSTR – 3B	GSTR – 1	GSTR – 2 (auto populated)
July 2017	20 <sup>th</sup> August	1 <sup>st</sup> – 5 <sup>th</sup> September	6 <sup>th</sup> – 10 <sup>th</sup> September
August 2017	20 <sup>th</sup> September	16 <sup>th</sup> – 20 <sup>th</sup> September	21 <sup>st</sup> – 25 <sup>th</sup> September

There will be no late fee or penalty levied for the initial two months. Further, compliance for the month of September and onwards, the taxpayers have to follow the regular provisions of filing Returns by 10th, 15th and 20th of next month.

## Return filing under GST regime

In GST regime, taxpayers are required to file Returns depending on the activities they undertake. There are separate Returns and timelines for taxable person opting for composite scheme, non-resident taxpayer, input service distributor, tax deductor and e-commerce operator.

Every registered taxpayers other than above are required to file at least 3 monthly tax Returns and one annual Return making total count to minimum **37 Returns** a year.

**Monthly Return is required to be uploaded in three parts on different dates as summarized below:**

### GSTR-1 Statement of Outward Supplies:

- a. This Return signifies the tax liability of the supplier for the supplies affected during the current tax period.
- b. It needs to be filed by the 10th of subsequent month in relation to supplies affected for the current tax period. For example, a statement of all the outward supplies made during the month of Sept 2017 needs to be filed by 10th Oct, 2017.

### GSTR-3: Monthly consolidated Return

GSTR-3 consolidates the following details and is required to be filed by the 20th of the subsequent month.

- a. Outward Supplies (Auto-Populated from GSTR-1)
- b. Inward Supplies (Auto-Populated from GSTR-2)
- c. ITC availed
- d. Tax Payable
- e. Tax Paid (Using both Cash and ITC)

### GSTR-2 Statement of Inward Supplies:

- a. This Return signifies accrual of ITC (Input Tax Credit) on GST paid on procurements / inputs received for the current tax period
- b. It is auto-populated from the GSTR-1 filed by the suppliers of the taxpayer except supplies relating to imports and purchases from unregistered suppliers
- c. The details furnished by the suppliers of the taxpayer (in Form GSTR – 1) above shall be made available electronically to the recipients in Part A of Form GSTR-2A through the GST portal. The recipient shall be provided with the opportunity to accept, reject, amend or delete the details reflected in GSTR – 2A basis which GSTR-2 shall be uploaded by the recipient.
- d. GSTR – 2 needs to be filed by 15th of the subsequent month in relation to supplies received for the current tax period. For example, a statement of all the inward supplies received during the month of Sept 2017 needs to be filed by 15th Oct, 2017.
- e. All modifications made by the recipient and filed in Form GSTR – 2, shall be made available to the supplier of the taxpayer in Form GSTR – 1A.
- f. The supplier may either accept or reject the modifications and proceed with filing of monthly consolidated Return in Form GSTR – 3.

## Offline Excel Utility for filing of GSTR-1

Goods and Service Tax Network (GSTN) has provided excel based template for easy recording of data related to outward supplies of registered taxpayer. Taxpayers can simply maintain their daily records in this excel utility and upload it on GST portal on or before the 10<sup>th</sup> of the subsequent month to comply with filing of GSTR-1. With this offline utility, the Government has facilitated the taxpayers in preparing and filing their monthly Return with maximum ease and minimum cost.

The data entered in this excel workbook can be uploaded on the GST portal using the java offline tool.

There are 11 data entry worksheets in which day-to-day business transactions can be recorded by the taxpayer in the specified format. The appearance and functionalities of the offline tool screen are similar to the Return filing screens on the GST portal.

In all the excel sheets, there is summary row which gives the count or total of the key columns to help in reconciliation. There are number of fields like invoice number, invoice date, invoice value, place of supply, cess and rate of tax which are common to each sheet.



## Select distinguished information specific to each transaction:

### Supplies to resellers (B2B Supplies)

- To be filled where supplies are made to other registered taxpayers
- Covers both inter-state and intra-state supplies of goods and services
- Invoice level details required to be filled in with additional sub-category for supplies made through E-commerce operators and other than E-commerce operators

### Supplies made to 'large' consumers (B2C – Large)

- Invoice-wise details to be provided for inter-state supplies made to end consumers where invoice value exceeds Rs. 2.5 lakhs

### Supplies to 'small' consumers (B2C - Small)

- Applicable for both inter-state and intra-state supplies made to small consumers where invoice value is up to 2.5 lakhs
- Rate-wise and state-wise consolidated transactions details required to be provided with additional category for supplies made through E-Commerce operators and other than E-Commerce Operator

### Credit / Debit Note sheet

- Credit note/debit note or refund vouchers issued to registered taxpayers for the current tax period
- Details of original invoice which was earlier furnished in 'B2B Supplies'
- When subsequent supply is not made after receipt of advance on which GST is already deposited, refund voucher is issued to registered taxpayer to enable to use the GST paid on such advance to be adjusted against the net tax liability.

### Credit/Debit Note for Unregistered Persons sheet

- Credit / debit note or refund vouchers issued for the current tax period for inter-state supply to large consumers
- Details of cancelled orders or goods returned etc. in case of consumers whose details were provided in the 'B2C – Large' sheet in earlier months or current month
- Reason for issue of these documents
- Period to which this transaction relates i.e. pre-GST or post-GST

## Select distinguished information specific to each transaction:

### Exports

- Export supplies including supplies to Special Economic Zones or deemed exports
- If the export is with payment or without payment of tax
- In case of export of goods
  - Port Code
  - Shipping Bill Number
  - Shipping Bill Date

### Advances received

- Details of advances received for the current tax period against supplies to be made in subsequent months
- Amount of advance to be bifurcated between Gross Advance Received and Cess

### Advance adjusted

- Details of adjustment of tax liability for tax already paid on advance receipt in earlier months and invoice is issued in the current tax period for the supplies

### Nil Rated, Exempted and Non GST Supplies

- Details of Nil rated, exempt and non-GST supplies made to registered taxpayers or unregistered person both inter-state or intra-state

### Harmonized System of Nomenclature ('HSN') Summary

- HSN wise description of goods / services supplied for the current tax period
- Unit Quantity Code (UQC) such as dozen, cubic meter, carton and gram etc. of the supplies
- Total quantity, total value and taxable value under different HSN code
- Amount of Integrated GST, Central GST, State / UT GST and Cess

### List of Document Issued sheet –

Summarizing serial numbers, total count of following documents issued during the current tax period

- Invoice for outward supply
- Invoice for outward supply
- Debit Note
- Debit Note
- Delivery Challan for job work
- Invoice for inward supply from unregistered person
- Refund Voucher

**Guidance / Instructions –** Separate Help Instructions and Master Sheet as guidance for filling the excel utility

For any GST related assistance, please write to us at:  
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## About KrayMan

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