

Monthly Corporate Compliance Calendar (2018)

January 2018		February 2018		March 2018		April 2018	
Date	Compliance	Date	Compliance	Date	Compliance	Date	Compliance
7	• Deposit of withholding tax (TDS) for Dec 2017	7	• Deposit of withholding tax for Jan 2018	7	• Deposit of withholding tax for Feb 2018	10	• Filing of Monthly GSTR 1 for Feb 2018
10	• Filing of Monthly GSTR 1 for July 2017 to Nov 2017	10	• Filing of Monthly GSTR 1 for Dec 2017	10	• Filing of Monthly GSTR 1 for Jan 2018	15	• Deposit of PF & ESI contribution for Mar 2018
	• Filing of Quarterly GSTR 1 for July 2017 to Sept 2017		• Issue of (non-salary) TDS certificate for Oct 2017 to Dec 2017		15		• Deposit of PF & ESI contribution for Feb 2018
15	• Deposit of PF & ESI contribution for Dec 2017	15	• Deposit of PF & ESI contribution for Jan 2018	20	• Filing of GSTR 3B (Summary return) for Feb 2018	30	• Filing of Quarterly GSTR 1 for Jan 2018 to Mar 2018
22	• Filing of GSTR 3B (Summary return) for Dec 2017		• Filing of Quarterly GSTR 1 for Oct 2017 to Dec 2017				• Deposit of withholding tax for March 2018
31	• Filing of withholding tax return for Oct – Dec 2017	20	• Filing of GSTR 3B (Summary return) for Jan 2018				
May 2018		June 2018		July 2018		August 2018	
Date	Compliance	Date	Compliance	Date	Compliance	Date	Compliance
7	• Deposit of withholding tax for Apr 2018	7	• Deposit of withholding tax for May 2018	7	• Deposit of withholding tax for Jun 2018	7	• Deposit of withholding tax for Jul 2018
10	• Filing of Monthly GSTR 1 for Mar 2018	10	• Filing of Monthly GSTR 1 for May 2018	10	• Filing of Monthly GSTR 1 for Jun 2018	10	• Filing of Monthly GSTR 1 for Jul 2018
15	• Deposit of PF & ESI contribution for Apr 2018	15	• Deposit of PF & ESI contribution for May 2018	15	• Deposit of PF & ESI contribution for Jun 2018	15	• Deposit of PF & ESI contribution for Jul 2018
20	• Filing of GSTR 3B (Summary return) for Apr 2018		• Issue of (non-salary) TDS certificate for Jan – Mar 2018		15		• Filing of Annual statement of assets and liabilities for FY 2017-18 with RBI (applicable in case of company having foreign investment)
30	• Filing of Annual Return in Form FC-4 for FY 2017-18 by Liaison/Branch/Project office in India	20	• Issue of salary TDS certificate for FY 2017-18 to employees	20	• Filing of GSTR 3B (Summary return) for Jun 2018	31	• Filing of withholding tax return for Apr-Jun 2018
	• Form 49C for Foreign Cos. having Liaison Office in India		• Filing of GSTR 3B (Summary return) for May 18		• Filing of withholding tax return for Apr-Jun 2018		
31	• Filing of withholding tax return for Jan - Mar 2018	30	• Filing of TRAN-2 for July 2017 to Mar 2018	31	• Personal tax returns of expatriate and local staff for FY 2017-18		
	• Filing of Monthly GSTR 1 for Apr 2018				• Filing of Quarterly GSTR 1 for Apr 2018 to Jun 2018		
September 2018		October 2018		November 2018		December 2018	
Date	Compliance	Date	Compliance	Date	Compliance	Date	Compliance
7	• Deposit of withholding tax for Aug 2018	7	• Deposit of withholding tax for Sep 2018	7	• Deposit of withholding tax for Oct 2018	7	• Deposit of withholding tax for Nov 2018
10	• Filing of Monthly GSTR 1 for Aug 2018	10	• Filing of Monthly GSTR 1 for Sep 2018	10	• Filing of Monthly GSTR 1 for Oct 2018	10	• Filing of Monthly GSTR 1 for Nov 2018
15	• Deposit of PF & ESI contribution for Aug 2018	15	• Deposit of PF & ESI contribution for Sep 2018	15	• Deposit of PF & ESI contribution for Oct 2018	15	• Deposit of PF & ESI contribution for Nov 2018
30	• Corporate tax return for FY 2017-18. (where transfer pricing laws are not applicable)	31	• Filing of withholding tax return for Jul – Sep 2018		15	• Issue of (non-salary) TDS certificate for Jul – Sep 2018	31
	• Statutory audit for FY 2017-18 / audit support		• Filing of Form FC-3 (Annual accounts and list of places of business in India) with ROC for FY 2017-18 by Liaison/Branch/Project office in India	30	• Corporate tax return for FY 2017-18. (where transfer pricing laws are applicable)		
	• Annual General Meeting compliances*				• Transfer Pricing Report in Form 3CEB for FY 2017-18		
	• Filing of Form FC-3 (Annual accounts and list of places of business in India) with ROC for FY 2017-18 by Liaison/Branch/Project office in India						
	• Filing of Annual activity certificate, Audited financials and reporting with Police for FY 2017-18 by Liaison/Branch/Project office in India						

*** Annual General Meeting Compliances:-**

Date for Annual General Meeting – **30 September 2018**

Filing of Form ADT-1 (appointment of auditor for FY 2017-18) with Registrar of Companies: **Within 15 days of Annual General Meeting**

Filing of Form AOC-4 with Registrar of Companies (annual report including balance sheet and profit and loss statement): **Within 30 days of Annual General Meeting**

Filing of Form MGT-7 with Registrar of Companies (annual return): **Within 60 days of Annual General Meeting**

Board of Directors' meetings: At least **4 Quarterly Board Meetings in a year.**

Dates of filing GST returns given above are as per GST Act and notifications issued till **6 Apr 2018**